



2010 Commercial Façade Improvement Program

Thank you for your interest in the 2010 Commercial Façade Improvement Program, a grant program of the Fostering Commercial Urban Strategies (FOCUS) initiative. The following information outlines the details of the program, including the attached application.

ELIGIBILITY:

Any building owner or tenant in the city is eligible to apply. All applications from building tenants require the signature of the building owner.

Eligible projects: Any building improvements to primary facades and primary building entrances, including but not limited to, doors, windows, signs, awnings, and brick, stone, wood, or other building surface material.

Ineligible projects: Site improvements such as paving, raised planters and planting areas, street trees, fencing and railings, and improved pedestrian amenities such as sidewalks, benches or bike racks. Roof repairs are also not eligible. Grants cannot be used to retroactively fund improvements.

GRANT AWARDS:

The Façade Improvement Program will fund up to 50% of the total project costs. The maximum grant amount is \$20,000. All grant disbursements are made on a reimbursement basis, once proper documentation is submitted. **Please note that LISC is not able to issue grant funds directly to award recipients.** LISC will organize a grant agreement with the relevant area development corporation, and that organization will issue grant funds to award recipients on behalf of LISC. **Therefore, please be aware that the grant reimbursement process can take several weeks, after completed project documentation has been submitted to LISC.**

APPLICATION PROCESS:

Attached is the application for the Façade Improvement Program. The **Building Application Form** is to be completed by each building owner or tenant requesting a façade grant and then returned to LISC directly, along with the required supplementary application documents (listed on Building Application Form). Applications may also be submitted to LISC through community/area development corporations (CDC/ADC), FOCUS district lead organizations, or GINI (Great Indy Neighborhoods Initiative) coordinators.

Some grantees will be funded with federal funds which require projects to follow federal regulations including the Davis Bacon rules. Please note that construction work started before the City's Davis Bacon approval process is complete will NOT be honored and could jeopardize their application and funding.



FAÇADE IMPROVEMENT PROGRAM TIMELINE:

Round 1		Round 2 (Clean-up Round)*	
Application deadline:	February 26, 2010	Application deadline:	May 3, 2010
Grant Awards:	March 26, 2010	Grant Awards:	June 4, 2010
Project Completion:	December 31, 2010	Project Completion:	December 31, 2010

***Round 2 is subject to funding availability, i.e, round 2 may not occur if all of the available funding is awarded in round 1.**

SELECTION PROCESS:

A Façade Grant Selection Committee will award projects with priority consideration given to projects that will achieve the highest impact on: 1) the property being improved, 2) the block where the property is located, and 3) the neighborhood in which the property is located.

DAVIS BACON APPLICABILITY:

All projects whose total costs are in excess of \$2,000 must be prepared to comply with the federal Davis Bacon rules, including prevailing wage requirements. This may substantially increase the labor costs of a project. The adjudication process will also determine which projects will be affected by Davis Bacon rules.

QUESTIONS:

If you have questions please contact:

Lesley Fitzsimons,

LISC

LFitzsimons@lisc.org or PH: 396-0588 ext. 21

PLEASE RETURN COMPLETED APPLICATIONS TO:

Lesley Fitzsimons

LISC

333 N. Pennsylvania St., Suite 600

Indianapolis, IN 46204



2010 Commercial Façade Improvement Program Building Application Form

Note: This form is to be completed by building owners or tenants and returned to LISC.

Please Attach:

1) Photos of building, 2) Itemized estimate of work to be completed and supporting documentation, 3) Proof of financial ability to match grant funds (most recent bank statement or signed letter from bank on official letterhead (no copies from internet))

Date: _____

PRIMARY CONTACT FOR ALL APPLICATION AND PROJECT-RELATED MATTERS

Name: _____ Phone Number: _____ Email: _____

OWNER/TENANT INFORMATION

Property Name/Address: _____

Building Owner: _____

Address: _____ City: _____ State/Zip: _____

Email Address: _____ Home Phone: _____ Work Phone: _____

Federal ID or Social Security Number of Building Owner: _____

If tenant is applying for façade grant, please provide the following information:

Tenant Name: _____

Address: _____ City: _____ State/Zip: _____

Email Address: _____ Home Phone: _____ Work Phone: _____

Federal ID or Social Security Number of Building Tenant: _____ Lease Expiration Date: _____

BUILDING INFORMATION

Current Use of Building: _____ Number of Businesses Located within Building: _____

Proposed Use following Rehab: _____

Total Square Footage of Building: _____ Affected Façade Square Footage: _____ Number of Bldg Stories: _____

Have any City/County Violations been filed against Property? YES NO If Yes, please list violation: _____

Are the Property Taxes Current? (taxes MUST be current) YES NO

Is Property Within Designated Historic District? YES NO If Yes, project needs approval from Historic District

Is Design Assistance Needed? YES NO Assistance is FREE

Does Project have approval of CDC? YES NO NA

On FOCUS Corridor? YES NO Specify which corridor or district: _____

Is there structural damage to Building? YES NO If Yes, building must be inspected prior to work

Please Give Brief Description of Proposed Work: _____

Estimated Cost of Work: \$ _____ Amount of Funding Requested: \$ _____

Applicant Signature: _____ Date of Application: _____

Building Owner Signature if Tenant is Applying: _____

**NOTE: Davis Bacon Prevailing Wage Requirements may apply to projects in excess of \$2,000
This is a competitive selection process and all applications are subject to approval
PLEASE RETURN COMPLETED APPLICATION TO LISC**